

# LCC & I 考試備試課程



逢**4月**、**8月**及**12月**開課

- 本校為LCCI認可培訓中心
- 學校集體報名LCCI公開考試，  
本校學生可享考試費用優惠



## 第一級 Level 1 簿記

**Certificate for Module**  
(LCC & I Examination  
Preparatory Programme  
Level 1: Book-Keeping)  
**(30 hours)**



## 第二級 Level 2 簿記及會計

**Certificate for Module**  
(LCC & I Examination  
Preparatory Programme  
Level 2: Book-Keeping &  
Accounts)  
**(35 hours)**



## 第三級 Level 3 會計

**Certificate for Module**  
(LCC & I Examination  
Preparatory Programme  
Level 3: Accounting)  
**(48 hours)**

This course is recognised under the Qualifications Framework (QF Level 2)  
QF Level: 2 | QR Registration No.: 17/000473/L2  
QR Registration Validity Period: 02 May 2017 - on-going

This course is recognised under the Qualifications Framework (QF Level 2)  
QF Level: 2 | QR Registration No.: 14/003423/L2  
QR Registration Validity Period: 28 Jul 2014 - on-going

This course is recognised under the Qualifications Framework (QF Level 2)  
QF Level: 2 | QR Registration No.: 14/003424/L2  
QR Registration Validity Period: 28 Jul 2014 - on-going

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☎ 2867 8487

✉ [lcci@hkuspace.hku.hk](mailto:lcci@hkuspace.hku.hk)

🌐 [hkuspace.hku.hk/programme/  
search?q=lcci](http://hkuspace.hku.hk/programme/search?q=lcci)

本課程已加入持續進修基金可獲發還款項課程名單內

香港大學專業進修學院保留修改課程資料之最終權利，最新課程資料可瀏覽本校網頁。

香港大學專業進修學院乃非牟利擔保有限公司

# Certificate for Module (LCC & I Examination Preparatory Programme: Level 1: Book-Keeping)



Approved Centre  
from Pearson



This course has been included in the list of reimbursable courses under the Continuing Education Fund.  
 This course is recognised under the Qualifications Framework (QF Level [2])  
 QF Level: 2 | QR Registration No.: 14/003424/L2 | QR Registration Validity Period: 28 Jul 2014 - on-going

HKU SPACE IS AN ACCREDITED CENTRE OF THE LONDON CHAMBER OF COMMERCE & INDUSTRY INTERNATIONAL QUALIFICATION (LCCI)  
 本校為英國倫敦商會(LCCI)認可培訓中心 [CENTRE CODE: 268]

HKU SPACE offers comprehensive examination preparatory courses for the LCC & I International Qualifications.

The courses are based on the LCC & I extended syllabus. Students may check the details through the website: <http://www.lcciasia.com> The purpose of this course is to prepare students to sit for the LCC & I Examination of Book-keeping (Level 1). 本課程按英國倫敦商會LCCI 初級程度考試編訂，是為準備報考倫敦商科學會(第一階段)會計考試學生而設。

## Programme Structure

The purpose of this course is to prepare students to sit for the LCC & I Examination of Book-keeping (Level 1).

Topics: Double Entry Bookkeeping System, General Ledgers, Day Books, Trial Balance, Accounting Concepts, Year-end Adjustments, Trading and Profit and Loss Accounts, Balance Sheets, Depreciation, Bad and Doubtful Debts, Bank Reconciliation Statements

複式簿記與基本簿記之程序，分類賬與日記簿的認識，試算表的功能和編制，會計基礎與期末調整，損益表與資產負債表的編制，折舊和呆賬的認識及會計處理，銀行往來調節表的編制及非牟利團體的會計等。

### ASSESSMENT AND AWARD:

Students are awarded Certificate if they can achieve 70% attendance rate and successfully pass all assessments including assignment and mock exam.

## Course Fee

**HK\$1350 per course**

Course commencement is subject to sufficient enrolment.

## Entry Requirement

### For HKU SPACE :

Applications will be accepted on a first-come-first-served basis.  
 Applicants are normally required to be at the age of 18.  
 Applicants under 18 years need to complete a parent consent form and send to [lcci@hkuspace.hku.hk](mailto:lcci@hkuspace.hku.hk), otherwise he/she cannot participate in this program.

### For LCC & I :

Students must check with LCC & I that they are eligible to write the examinations and the relevant application deadline through the website: <http://www.lcciasia.com>.

## Programme Delivery

Medium of instruction is Cantonese, supplemented with English  
 本課程採用英文教材，粵語授課  
 Contact Hours: 30 Hours

Notes will be provided.  
 Past examination papers will be reviewed during lesson.

Assignment:	30%
Mock Exam:	70%
Total:	100%



# Certificate for Module (LCC & I Examination Preparatory Programme: Level 2: Book-Keeping & Accounts)


 Approved Centre  
from Pearson


This course has been included in the list of reimbursable courses under the Continuing Education Fund.  
 This course is recognised under the Qualifications Framework (QF Level [2])  
 QF Level: 2 | QR Registration No.: 14/003423/L2 | QR Registration Validity Period: 28 Jul 2014 - on-going

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 本校為英國倫敦商會(LCCI)認可培訓中心 [CENTRE CODE: 268]

HKU SPACE offers comprehensive examination preparatory courses for the LCC & I International Qualifications.

The courses are based on the LCC & I extended syllabus. Students may check the details through the website: <http://www.lcciasia.com> The purpose of this course is to prepare students to sit for the LCC & I Examination of Book-Keeping & Accounts (Level 2).

本課程按英國倫敦商會LCCI 初級程度考試編訂，是為準備報考倫敦商科學會(第二階段)會計考試學生而設。

## Programme Structure

The purpose of this course is to prepare students to sit for the LCC & I Examination of Book-keeping & Accounts (Level 2).

Topics: Partnership Accounts; Limited Liability Companies; Non-trading Organisations, Specialised Accounts which include manufacturing Accounts, Control Accounts, Consignment Accounts and Branch Accounts, Incomplete Records, Bills of exchange, Transfers of Reserve, Stock Valuation and Accounting Ratios.

課程內容：合夥企業、有限公司、非牟利團體會計及其他各類賬目之處理如製造業、統制、寄銷、分行、不完整、票據交收、儲備撥數、存貨計算等賬項，各類會計比率之計算。

### ASSESSMENT AND AWARD:

Students are awarded Certificate if they can achieve 70% attendance rate and successfully pass all assessments including assignment and mock exam.

## Course Fee

**HK\$1850 per course**

Course commencement is subject to sufficient enrolment.

## Entry Requirement

### For HKU SPACE :

Applications will be accepted on a first-come-first-served basis.

It is preferable that students have studied Level 1 or equivalent.

Applicants are normally required to be at the age of 18. Applicants under 18 years need to complete a parent consent form and send to [lcci@hkuspace.hku.hk](mailto:lcci@hkuspace.hku.hk), otherwise he/she cannot participate in this program.

### For LCC & I :

Students must check with LCC & I that they are eligible to write the examinations and the relevant application deadline through the website: <http://www.lcciasia.com>.

## Programme Delivery

Medium of instruction is Cantonese, supplemented with English

本課程採用英文教材，粵語授課

Contact Hours: 35 Hours

Notes will be provided.

Past examination papers will be reviewed during lesson.

Assignment:	30%
Mock Exam:	70%
Total:	100%





# Certificate for Module (LCC & I Examination Preparatory Programme: Level 3: Accounting)


 Approved Centre  
from Pearson


This course has been included in the list of reimbursable courses under the Continuing Education Fund.  
 This course is recognised under the Qualifications Framework (QF Level [2])  
 QF Level: 2 | QR Registration No.: 17/000473/L2 | QR Registration Validity Period: 02 May 2017 - on-going

HKU SPACE IS AN ACCREDITED CENTRE OF THE LONDON CHAMBER OF COMMERCE  
 & INDUSTRY INTERNATIONAL QUALIFICATION (LCCI)  
 本校為英國倫敦商會(LCCI)認可培訓中心 [CENTRE CODE: 268]

HKU SPACE offers comprehensive examination preparatory courses for the LCC & I International Qualifications.

The programme is based on the LCC & I extended syllabus. Students may check the details through the website: <http://www.lcciasia.com> (The purpose of this programme is to prepare students to sit for the LCC & I Examination of Accounting (Level 3)) Students are required to present final accounts of different enterprises and prepare financial information of the enterprises following the established concepts and conventions.

## Programme Structure

The purpose of this course is to prepare students to sit for the LCC & I Examination of Accounting (Level 3).

Topics: Valuation of Stock, Valuation of Non-current Assets, Accounting for Partnership, Accounting for Limited Companies including Preparation of Consolidated Income Statement and Consolidated Balance Sheet, Cash Flow Statements, Accounting Ratios and Analysis of Financial Statements, Budgetary Control, Introduction to Decision Making, and Concepts of Accounting Framework.

存貨估值、資產估值、合夥人公司會計、有限公司會計、集團公司會計包括編製綜合盈利報表及綜合資產負債表、現金流程表、會計比例及分析財務報表、財政預算表、決策會計入門及會計規範概念等。

### ASSESSMENT AND AWARD:

Students are awarded Certificate if they can achieve 70% attendance rate and successfully pass all assessments including assignment and mock exam.

## Course Fee

**HK\$2400 per course**

Course commencement is subject to sufficient enrolment.

## Entry Requirement

### For HKU SPACE:

Applications will be accepted on a first-come-first-served basis.

It is preferable that students have studied Level 2 or equivalent.

Applicants are normally required to be at the age of 18.

Applicants under 18 years need to complete a parent consent form and send to [lcci@hkuspace.hku.hk](mailto:lcci@hkuspace.hku.hk), otherwise he/she cannot participate in this program.

### For LCC & I:

Students must check with LCC & I that they are eligible to write the examinations and the relevant application deadline through the website: <http://www.lcciasia.com>.

## Programme Delivery

Medium of instruction is Cantonese, supplemented with English

本課程採用英文教材，粵語授課

Contact Hours: 48 Hours

Notes will be provided.

Past examination papers will be reviewed during lesson.

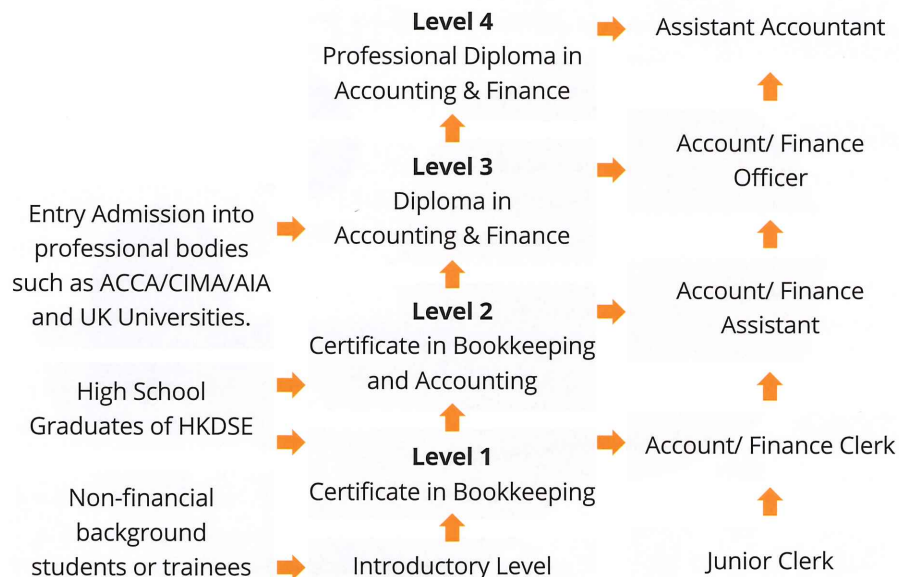
Assignment:	30%
Mock Exam:	70%
Total:	100%



## Continuous Education Path

## LCCI

## Employment Path



### For enquiries, please contact:

LCCI International Qualifications (Hong Kong | Macau)  
 28/F, 1063 King's Road, Quarry Bay, Hong Kong.  
 Tel: 3181 0100  
 Email: [internationalenquiries@pearson.com](mailto:internationalenquiries@pearson.com)  
<https://qualifications.pearson.com>



### LCCI International Qualifications (LCCIs) are awarded by



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## Gateway to a career in Accounting and Finance 為你開啟「會計、財務」生涯之大門



### LCCI Financial and Quantitative Suite 英國倫敦商會「會計、財務」證書

- Practicability 實用性強
  - Flexibility 靈活性
  - Affordability 容易投考
  - Employability 就業性強
  - Progression 為升學打好基礎
  - Recognition 廣泛承認
  - Quality 素質保證
  - Support 學習支援
- Comparability with HKDSE BAFS accounting contents – students could challenge the LCCI L2 Certificate in Bookkeeping and Accounting examination  
 HKDSE BAFS 學生可考慮投考LCCI第二階段「簿記與會計課程」考試





## About LCCI International Qualifications

After more than 120 years at the forefront of worldwide vocational development awards, the London Chamber of Commerce and Industry International Qualifications (LCCIs) are recognised as being the most relevant to today's business needs in more than 100 countries.

As a major international awarding body, LCCIs carry employer credibility. Its strong links with business via a unique international Chamber movement give employers the confidence that all those holding an LCCI have proved themselves competent for today's job market.

LCCIs are therefore well recognised by the:

**Employers** for recruitment in a range of business functions;

**Universities** in the United Kingdom, Australia, New Zealand and Canada;

**Professional bodies**, including the ACCA, CIMA, AIA and ICAEW;

**Chambers of Commerce** as a major benefit to their member companies.

LCCI offers comprehensive workplace related qualifications in the following areas:

**Business, IT & Administration**

**English Language**

**Financial & Quantitative**

**Marketing & Customer Service**

To qualify for UK university entrance, LCCI Level 3 Certificate in Accounting or Accounting (IAS) is an accepted qualification as listed by:

**UCAS**



[www.ucas.com](http://www.ucas.com)

LCCI MC



**The LCCI Accounting Subjects are helpful for my future career //**

Sylvia Lai  
World and Country Silver  
Medallion Awardee



## Recommended Learning Materials

The LCCIs incorporate a comprehensive range of course materials to help you make a mark in your examinations. Written by LCCI examiners, these publications include:

- Extended Syllabus
- Student Textbook
- Sample Assessments

## LCCI Registered Training Centres

Each registered training centre will design their course outlines, durations of study and materials differently in order to meet the expectations of candidates from different backgrounds. However, all content is fully aligned with the LCCI examinable syllabus.

You may enquire at your nearest centre to find out more about the next course intake, duration, trainers' profile, or contact your LCCI local representative office for further information.